Permit #F00160058
FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00160058 **Type of Permit:** FILMING **Release Date:** 12/12/2019

Production Company	NEW YORK FILM ACADEMY LTD - STUDENTS
Insured Company Name	NEW YORK FILM ACADEMY LTD - STUDENTS
Contact Phone No. 1	818-333-3558
Contact Phone No. 2	212-674-4300
Fax	
Address	3300 W. RIVERSIDE DR BURBANK, California 91505
Production Title	BY YOUR SIDE
Type of Production	Student

Producer	Shangmou Xiu
Director	Rui Guo Rui Guo
1st AD	Shangmou Xiu
Production Manager	Shangmou Xiu
FilmL.A. Coordinator	Angel Miranda
Location Manager	Shangmou Xiu
Primary Phone	Mobile - 7472580707
Secondary Phone	
Location Assistant	Shangmou Xiu
Primary Phone	Mobile - 7472580707
Secondary Phone	

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE	$26.00
Total Permit Fee	$26.00
Number of Locations	1

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Summary Information — Location

Permit Number F00160058
Production Company NEW YORK FILM ACADEMY LTD - ST...
Insured Company NEW YORK FILM ACADEMY LTD - ST...
Production Title BY YOUR SIDE

Location Manager Shangmou Xiu
Primary Phone Mobile - 7472580707
Secondary Phone

Location Address 4201 Topanga Canyon Blvd, UNINCORPORATED LOS ANGELES COUNTY, CA, 91364

Location Type Trailer park

Location Description LA COUNTY/WOODLAND PARK MOBIL ESTATES

Film Dates 12/12/2019 - 12/12/2019 09:00 - 22:00 1 day

Open or Closed to the Public Closed

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must maintain local/emergency access
No cast or crew parking on area streets

Please see attached documents NYFA-BY YOUR SIDE-STUDENT LETTER.pdf
LA COUNTY DRP SANTA MONICA COASTAL ZONE GUIDELINES.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	1

Personnel on Location

Type	Quantity
Cast	5
Crew	2
LA County Field Inspection	1

Filming Activities Interior Dialogue; Interior dialogue and establishing shots; Camera, equipment and film activities on private property only – no public sidewalk and/or street activities;

Jurisdiction **Political:** Los Angeles County - Supervisor District 3
Police: Los Angeles County Sheriff

Thomas Guide **Page:** 560 **Grid:** A6

Approvals LOS ANGELES COUNTY PUBLIC WORKS - FINAL APPROVERS — Tenasha Bennett

Coordinator Note BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

Coordinator Note LA COUNTY FIRE NUMBER: 19-3501-68.

Coordinator Note LOS ANGELES COUNTY FSA, FSO OR WATER TRUCK NOT REQUIRED.

Coordinator Note SUBJECT TO LOS ANGELES COUNTY FIRE FIELD INSPECTION TO ENSURE COMPLIANCE.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

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NEW YORK FILM ACADEMY

COLLEGE OF VISUAL AND PERFORMING ARTS

December 9, 2019

s.xiu@student.nyfa.edu

To FILMLA

Please allow this letter to serve as verification that **Shangmou Xiu** is a student in good standing at the New York Film Academy in MFA Filmmaking Program. They will be shooting a student film on the dates of December **11-12, 2019.** This student project **"By Your Side"** will not be used for commercial purposes, but to fulfill program requirements.

If you have any further questions, do not hesitate to contact me at the number listed below.

Best Regards,

Luis Valencia

New York Film Academy
Production Services Advisor
818-330-6133
luis.valencia@nyfa.edu

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SANTA MONICA MOUNTAINS FILMING GUIDELINES

GENERAL CONDITIONS:

1. At any time, the Director of Regional Planning may determine that any filming activity requires a use permit when the unique circumstances of a filming event have the potential for development, grading, construction, or significant adverse impacts on coastal resources or public access.

2. If substantial changes to filming activities occur after initial approval from FilmLA, the filming event shall be subject to further review and approval by FilmLA and/or Regional Planning and may also be required to obtain a use permit for such activities.

3. The construction or creation of new access-ways, driveways, bridges, water-crossings, roads, or paths is prohibited. Digging, grading, or removal of dirt, sand, or earth is prohibited. The dumping of fill dirt, sand, or other material is also prohibited. A Dust Mitigation plan must be prepared and implemented to control fugitive dust, such as from travelling vehicles, etc.

4. The construction or placement of any permanent structures, sets, and props requiring a foundation or footing such as concrete, gravel, or fill material is prohibited. There shall be no splicing of power lines.

5. The removal, trimming, damage, or destruction of any vegetation or trees, including dead vegetation and trees is prohibited.

6. In undisturbed vegetated areas, the following activities are prohibited: Parking of vehicles and trailers, Storage of equipment, Placement of tents, canopies, sets, props, or lighting. Areas that are permissible for these activities include graded, cleared, paved, or mowed areas without sensitive habitat(s).

7. Helicopter landings and/or takeoffs, heliports, and helistops are strictly prohibited within Coastal areas.

8. The permittee shall obtain, and abide by all provisions of, an encroachment permit from the Department of Public Works for all activities within and impacting the Right-of-Way, to the satisfaction of such department.

9. The placement of any structure, equipment, or vehicle underneath or within five (5) feet of the canopy or fifteen (15) from the trunk of any protected tree is prohibited. Do not pour or empty water or any other liquid around the base of any native or protected tree.

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10. The dumping, emptying, or discharge of any material, substance, or liquid into a stream, creek, or drainage course is prohibited. Drainage courses include dry channels and any paths that run downslope into the drainage course or channel.

11. Spill containment shall be placed under all vehicles (historic vehicles, prop vehicles, construction vehicles) and generators on site. Spill kits shall be made available in easily accessed locations on site for immediate spill cleanup.

12. The painting or coloring of any existing vegetation is prohibited.

13. For "greening" of the set, only artificial plants may be used. The use of non-artificial plants is prohibited without prior County approval. All non-artificial plant material must be certified pest free. The use of invasive plant species is prohibited.

14. Smoking is prohibited (cast/crew/filming included). Fire Extinguishers shall be maintained on the premises at all times.

15. During nighttime filming, set or strike activities, all sources of lighting and sound shall not trespass onto neighboring properties. All lighting and/or noise associated with Filming activities shall cease after 10:00pm unless otherwise modified by permit.

16. All lighting shall be fully shielded and pointed downwards. Night lights are prohibited from directly shining on to active bird nests or any other sensitive habitat.

17. Do not remove, damage, or impact any bird nest or animal den, including lighting impacts.

18. Trash receptacles shall be secured to prevent access by wildlife.

19. Continuous or sustained noise over 60 decibels (Normal Conversation Level) is prohibited near sensitive habitat and wildlife locations, such as active bird nests or animal dens.

20. Any wildlife or animals used on the set or for filming activities must be properly contained. Animal waste must be properly collected and disposed in trash receptacles and hauled off-site. Animal waste shall not be allowed to discharge or drain into streams or drainage courses. All wildlife and animals used must obtain all necessary authorizations and permits from applicable agencies including, but not limited to the Department of Fish and Wildlife, Animal Care and Control, etc.

21. Any person who performs or undertakes development within the Coastal area that is in violation of the Local Implementation Program may be civilly liable and may face fines not less than $1,000 per day for each day in which the violation persists.

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